

# YEAR OF QUALITY IMPROVEMENT

## UN IMPORTANT DATES 2024-2025

### August

- Jump Start registration opens | 8/1
- **Jump Start Hotel and PD Awards open** | 8/1
- Jump Start Call for Proposals closes | 8/5
- WBI Registration closes | 8/30

### September

- **Quality Tool Opens** | 9/1
- Jump Start PD awards closes | 9/6
- **Well-Being Institute | 9/7**
- Grant Admin Quality Tool due | 9/20

### October

- SEL Workshop registration opens | 10/8
- Jump Start early bird closes | 10/4
- Jump Start late registration closes | 10/18
- **Lights On Afterschool | 10/24**
- **Jump Start Conference | 10/25-26**
- **Quality Tool due | 10/31**

### November

- So. and No. Recharge Registration Opens 11/1
- Incentive opens | TBA

### December

- SEL workshop registration closes 12/13

### January

- **Afterschool Award Nominations open** | 1/8
- **SEL Workshop | 1/11**
- Southern Recharge early bird closes 1/17
- **Advocacy 101 | TBD**
- Northern Recharge early bird closes 1/31

### February

- Southern Recharge late registration closes 2/5
- **Southern Recharge | 2/8**
- **Afterschool Day on the Hill | 2/14**
- Northern Recharge late registration closes 2/14
- **Northern Recharge | 2/22**

### March

- **National Afterschool Convention | 3/17-20**
- Afterschool Award Nominations close | 3/29

### April

- **Program Information Form opens** | 4/1
- Utah Afterschool Incentive closes | 4/12
- **Afterschool Appreciation Week | 4/22-26**

### May

- Program Information Form Closes | 5/31

### July

- Summer Learning Week | 7/8-12
- WBI PD Awards Close | 7/30



WHEN YOU IMPROVE QUALITY IN  
ONE AREA, YOU POSITIVELY  
IMPACT ALL ASPECTS OF  
PROGRAMMING!

# A YEAR OF QUALITY IMPROVEMENT THROUGHOUT THE YEAR



## Hire and Train

- Post positions to **UAN Job Board**.
- Utilize the **Quality Tool** and **eLearning** for staff training.
- Review any grant scopes and objectives with team and share plans for implementation.
- Plan intentional activities that meet objectives and goals for program and youth.

## Observe and Assess

- Review all areas of the **Quality Tool** with your team.
- Divide areas of the tool amongst staff and assign a deadline to review practices and how they are implemented in your program.
- Hold a team meeting to discuss staff observations. Talk about strengths, areas for improvement, and outline next steps.

## Implement

- Use your **Quality Tool** results, survey data, observation results, and other relevant info to set goals on how you want your program to improve throughout the rest of the year.
- Hold staff accountable for goals and discuss progress frequently.
- Assess goal status: Have you met your goal, are you making progress, or do your goals need revising?

## Reflect

- Review overall goals for year. What can be incorporated into summer or fall programming?
- Begin planning for summer or next year.
- Review next year's funding requirements.

# 2024-2025

