Background
The Utah Afterschool Network, in collaboration with the Charles S. Mott Foundation, is offering mini-grants of up to $5,000 for the school-year and $3,000 for the summer to increase youth entrepreneurship opportunities for high school age youth in underserved communities through afterschool and summer learning programs across Utah. Organizations may apply for up to two sites/programs that serve high school age youth. This funding will enhance current programs during the summer of 2020 and the 2020-2021 school year.

Utah is experiencing a technology boom and is often seen as one of the best states for business. Despite this growth, businesses report difficulty finding local talent to fill positions. We know afterschool programs can help fill this gap and provide opportunities for youth to develop 21st Century skills, including grit, resiliency, communication, and teamwork, and graduate from high school ready to solve problems and contribute to their communities.

Awarded programs are encouraged to collaborate with their school districts (i.e. CTE programs), existing afterschool programs, and community partners when creating or enhancing their entrepreneurial programming.

Programs who apply for this funding will be required to provide a match of 1:1. Matching dollars may include in-kind, cash, and/or other funding sources (i.e. foundation or corporate funding, staff time, etc.). If awarded, programs will receive the funding in one lump sum and will be required to participate in a mid-year check-in, submit an annual report, as well as participate in short student and staff surveys. Additional expectations are outlined below.

Grant Objectives
- Increase entrepreneurship opportunities in the out-of-school time space for high school students.
- Increase the number of high school students in Utah exposed to entrepreneurship opportunities and programs.
- Impact Utah high school students’ entrepreneurial mindset.

Program Benefits
- Utah Education Policy Center will create a one-pager for each grantee.
- Youth will receive incentives by participating in the pitch competition.
- Increased opportunities to partnership with industry.
- Sustainable infrastructure.
- Free training and curriculum.
Length of Grant
Summer: May 1, 2020 - August 30, 2020
School Year: August 1, 2020 - May 30, 2021

Requirements & Expectations
Qualifying afterschool programs must offer afterschool programs to high school age youth for a minimum of 4 days per week for at least 30 weeks during the school year. Qualifying summer programs must offer summer programs for a minimum of 4 days per week for at least 4 weeks during the summer. Organizations may apply for up to two sites/programs and may apply for both a summer and school-year grant.

Programs must offer entrepreneurship programming a minimum of one day per week over at least 12 weeks afterschool and/or a minimum of 2 days per week over at least 4 weeks during the summer. Programs are not required to have an existing entrepreneurship component. The grant can be used to enhance current offerings.

Awarded programs are expected to:
- Increase the depth and breadth of entrepreneurship programming with high school youth by utilizing existing curriculum or curriculum provided by VentureLab and/or Young Entrepreneur Institute.
- Participate in a Pitch Competition.
- Participate in youth entrepreneurship training provided by VentureLab and Young Entrepreneur Institute (at no cost to the organization).
- Participate in pre and post VentureLab surveys.
- Participate in a focus group with UEPC.
- School year grantees will be expected to participate in a mid-year check-in (could be a check-in call or site visit).
- Submit a year-end report and expense report.

Program Expenses
Grant funds may be used for the following program and indirect expenses and must directly contribute to the objectives of this grant.

Program Expenses
- Staff salaries
- Instructor stipends/salaries
- Teacher salaries (CTE teachers)
- Transportation
- Snacks
- Prizes/incentives
- Curriculum
- Equipment
- Mileage reimbursement
- Supplies/materials (consumables such as paper)
- Event costs
- Printing
- Marketing
Indirect Expenses
Proposals will not be considered with indirect costs above 10%
- Computer software
- Maintenance/office repairs

Application Components

Submission Instructions

Proposals must arrive via e-mail by 5:00 p.m. on Friday, February 21, 2020 addressed to:
Kelly Riding
Utah Afterschool Network
kellyr@utahafterschool.org

All forms are available on the UAN website at utahafterschool.org/program-resources.

Please use the provided fillable PDF to submit a narrative, no longer than three pages, single space, no smaller than 11 font.

Please include the following information in the provided fillable PDF form.

Program Information
Organization
Program name(s)
- Address
Contact person
- Name
- Email
- Phone
Grade levels served
# of anticipated youth served

Narrative
- Organization Description (10 points)
  - Please include your mission, organizational and program goals, program structure, program outcomes, youth served, etc.
- Project Description (35 points)
  - Entrepreneurship curriculum/activities you plan to implement and/or utilize (Young Entrepreneur Institute and VentureLab). If you are using other curriculum, please provide a justification.
  - Description of how you will incorporate a pitch competition on a program and organization level.
  - Description of how you will incorporate youth mentoring.
- Partners (15 points)
- Who will you partner with on this project? Will you include new partners?
  - **Outcomes of the Project (25 points)**
    - How will you increase entrepreneurship opportunities in the out-of-school time space for high school students?
    - How will you increase the number of high school students in Utah exposed to entrepreneurship opportunities and programs?
    - How will you impact your high school students’ entrepreneurial mindset?
    - How will you measure your outcomes?
  - **Sustainability of the Project (15 points)**
    - How will you sustain this initiative?

**Budget Narrative**
- Use the provided form.
- Budget narrative is not included in your narrative.

**Curriculum ideas**
- VentureLab
- Young Entrepreneur Institute
- Girls Who Code

**Program Examples**
- Pay staff to implement VentureLab and Young Entrepreneur Institute curriculum.
- Pay CTE teachers or staff to create a product to sell at a farmer’s market.
- Pay for materials for entrepreneurship programming.
**Attachment A**
**Budget Narrative**

**Organization Name**
**Program Name**
**Young Utahpreuneur Grant**

**Narrative:** Please include a short narrative on the major line items included in your budget.

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Amount requested and a brief narrative</th>
<th>1:1 Match</th>
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</thead>
<tbody>
<tr>
<td>Salaries and Fringes (staff, instructor, teacher)</td>
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<tr>
<td>Transportation and mileage reimbursement</td>
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<td>Snacks</td>
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<tr>
<td>Prizes/incentives</td>
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<td>Curriculum</td>
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<tr>
<td>Equipment</td>
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<tr>
<td>Program supplies and materials</td>
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<td>Event costs</td>
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<td>Printing</td>
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<tr>
<td>Marketing</td>
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<tr>
<td>Other direct costs</td>
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<tr>
<td>Indirect costs</td>
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</tbody>
</table>

Please provide a brief explanation regarding your 1:1 match commitment.
### Grant Timeline & Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>January 13, 2020</td>
<td>Grant bidders’ meeting (also available via Zoom)</td>
</tr>
<tr>
<td>10:00 am - 12:00 pm</td>
<td>Utah Nonprofits Association 4900 Highland Dr Suite B, Salt Lake City, UT 84117</td>
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<tr>
<td></td>
<td>Zoom call option</td>
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<tr>
<td></td>
<td><a href="https://zoom.us/j/389862994">https://zoom.us/j/389862994</a> Meeting ID: 389 862 994 One tap mobile +16699006833,389862994#</td>
</tr>
<tr>
<td>January 17, 2020</td>
<td>Letter of intent due</td>
</tr>
<tr>
<td>5:00 pm</td>
<td>Please email to Kelly Riding (<a href="mailto:kellyr@utahafterschool.org">kellyr@utahafterschool.org</a>)</td>
</tr>
<tr>
<td>January 20 - February 21, 2020</td>
<td>Application open and available on the UAN website</td>
</tr>
<tr>
<td>February 21, 2020</td>
<td>Proposal due</td>
</tr>
<tr>
<td>5:00 pm</td>
<td>Please email a copy of your completed application to Kelly Riding (<a href="mailto:kellyr@utahafterschool.org">kellyr@utahafterschool.org</a>)</td>
</tr>
<tr>
<td>February 24 - March 13, 2020</td>
<td>Application review process</td>
</tr>
<tr>
<td>March 30, 2020</td>
<td>Programs will be notified regarding awards</td>
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<tr>
<td>10:00 am</td>
<td>Conference call for awarded grantees to review the grant requirements</td>
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<tr>
<td>Tentative: April 25, 2020</td>
<td>Young Entrepreneur Institute and VentureLab training/webinars (location TBD)</td>
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<tr>
<td>August 2020</td>
<td>Follow up webinar (date and location TBD)</td>
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<tr>
<td>August 2020</td>
<td>Summer Pitch Competition</td>
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<tr>
<td>September 25, 2020</td>
<td>Summer 2020 final reports due</td>
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<tr>
<td>June 25, 2021</td>
<td>School year 2020-2021 report due</td>
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<tr>
<td>April/May 2021</td>
<td>School Year Pitch competition</td>
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