



Utah Afterschool Network
21st Annual Afterschool Conference
Ogden Eccles Conference Center
October 24-25, 2025

Frequently Asked Questions

Will there be any virtual options available during Jump Start, October 24-25?

Jump Start Conference is planned as an in-person event.

Will there be any changes to meals during the conference?

Breakfast and lunch will be served buffet-style, with **gluten-free and vegetarian options available** for those who indicated dietary restrictions during registration. While we're unable to accommodate all dietary needs, we're happy to share the menu in advance—just email us at professionallearning@utahafterschool.org. **Please note:** Coffee will be available **during breakfast only**.

Will there be any changes to check-in procedures?

Registration check-in will remain the same. Registration is located on the second floor near the Grand Ballroom.

Can I register on the day of the conference?

Conference registration will close on **Friday, October 17, 2025**. Registration will not be available after it closes under any circumstances.

Is there single-day registration for this multi-day event?

Registration is available for one or two days at Jump Start.

Where is there more information about the conference app?

To access the conference platform, **SCHED**, you'll receive a unique invitation sent to the **same email address** you used during registration. Keep an eye out for this invite—it will arrive about **one week before the event**.

If you don't see the email in your inbox or spam folder, feel free to reach out to us at professionallearning@utahafterschool.org and we'll be happy to help!

Who should I talk to about sponsorship opportunities?

Email professionallearning@utah.org for sponsorship opportunities or check out the [prospectus](#) on the website.



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PAYMENT AND REGISTRATION

DO YOU OFFER DISCOUNTED RATES?

We have a limited number of financial awards available that can be used as a discount towards registration fees, called Professional Development Assistance Awards. The application for these awards is open **through Sept 12th, 2025**. Once applications are received, recipients will be notified and given a discount code to use at registration.

Additional discounts are available:

1. We offer Early Bird registration pricing through **October 5th, 2025**.
2. Volunteers receive a discount rate or free registration based on commitment. Volunteer applications will be accepted through **October 17th, 2025!**

WHAT PAYMENT METHODS DO YOU ACCEPT?

We gladly accept credit cards (Visa, Discover, MasterCard, and AMEX) and checks. All checks must be received by **October 23, 2025**. Payment is expected within 3 weeks of registration unless arrangements have been made in advance. All checks must be received no later than **October 23, 2025**.

TO WHOM DO I MAKE THE CHECK PAYABLE?

Checks can be made payable to:

Utah Afterschool Network
Attention: Professional Learning
254 S. 600 E. #200
Salt Lake City, UT 84102

TO WHERE DO I MAIL MY PAYMENT?

Payments can be mailed to:

Utah Afterschool Network
Attention: Professional Learning
254 S. 600 E. #200
Salt Lake City, UT 84102



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CAN I STILL REGISTER MY TEAM IF I DO NOT YET KNOW THE NAME OF EACH ATTENDEE?

Yes! During registration, please enter “**TBD**” in the first and last name fields. Once the attendee(s) are determined, please email us at professionallearning@utahafterschool.org with the attendee's name(s). Please note that the deadline to finalize the names of TBD participants is **October 3, 2025**.

Will I receive a paid receipt for online registrations?

Yes, a receipt will be sent to the **email** you provide at registration. Receipts are mailed to the **first person** in a group registration. Please email professionallearning@utahafterschool.org, if you need a copy of the receipt. We recommend you first request the receipt from the first attendee registered in a group.

WHAT IS THE CANCELLATION PROCESS, DEADLINE, AND FEE?

Cancellation requests must be submitted in writing to professionallearning@utahafterschool.org by **September 24, 2025**. All requests submitted before this date are eligible for a refund, minus a 20% processing fee. No refunds will be available under any circumstances after this date. Registered attendees are responsible for all cancellation fees, including payments that have not yet been received by Utah Afterschool Network at the time of cancellation. **All registered participants including TBDs and pay by check, who do not cancel and do not attend are liable for the entire registration fee.** Cancellations must include the first and last names of the attendees. Please note we are unable to make exceptions for emergencies, extreme weather, natural disasters, or labor strikes.

IF I AM UNABLE TO ATTEND, IS IT POSSIBLE TO TRANSFER MY REGISTRATION TO ANOTHER INDIVIDUAL?

Substitutions for participants are accepted until **October 3, 2025**. Please email professionallearning@utahafterschool.org with substitution requests.

WHY DO YOU NEED MY EMAIL ADDRESS?

All communication for the conference will be handled via email, including updates about general



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sessions, and other pertinent information. Please consider **adding our email address** (professionallearning@utahafterschool.org) to your address book so communications will not bounce back. Please note that attendee email addresses may be shared with partners.

CONFERENCE LOGISTICS | Parking cost subject to change



All parking is first come, first served. Minimal parking is available curbside, but feel free to use the loading/unloading zone as needed.

