



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA OF NORTHERN UTAH JOB DESCRIPTION

Job Title: Day Camp Counselor

FLSA Status: Non-exempt

Leadership Level: Leader

Department: Youth Development

Location:

Job Grade: 2

Job Code:

Reports to: Day Camp Site Director

Revision Date: 2/16/2023

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living, and social responsibility. The Day Camp Counselor at the YMCA of Northern Utah maintains a supportive, positive atmosphere that welcomes and respects all individuals, promotes the potential of all youth, and provides a quality experience to both youth and their families while implementing all activities at a day camp site.

OUR CULTURE:

Our mission and core values are brought to life by our culture. At the Y, we strive to live our cause of strengthening communities with purpose every day. We are welcoming: we are open to all. We are a place where you can belong and become. We are genuine: we value you and embrace your individuality. We are hopeful: we believe in you and your potential to become a catalyst in the world. We are nurturing: we support you in your journey to develop your full potential. We are determined: above all else, we are on a relentless quest to make our community stronger beginning with you.

QUALIFICATIONS:

- High school diploma or equivalent;
- 18 years of age or older.
- Current CPR, First Aid, and AED certifications.
- Previous experience working with children in a camp setting preferred.
- Previous experience in one or more of the following areas preferred: outdoor living, arts and crafts, hiking, songs/music, skits, sports, aquatics, recreational games, or other camp related activities.
- Previous experience with relationship building and communicating with diverse population.
- Must be observant, safety conscious, and able to react calmly and quickly in an emergency.
- Commitment to inclusion and compliance with the Americans with Disabilities Act (ADA).

LEADERSHIP COMPETENCIES:

- Communication & Influence
- Developing Self & Others
- Inclusion

The Y: We're for youth development, healthy living, and social responsibility.

ESSENTIAL FUNCTIONS:

- Supervises and implements high quality childcare program activities for assigned day camp site while nurturing children through purposeful programming in an effort to achieve program goals and outcomes that are culturally relevant, developmentally appropriate, and consistent with the Y's values.
- Oversees and ensures the safety of all program participants through minor decision-making regarding routing problems and follows all policies, procedures, and standards as established by the law or the Y (e.g., safety or emergency procedures, behavior guidance strategies, child abuse prevention policies); makes ADA accommodations where appropriate; maintains the program site, equipment, and required program records.
- Assists in planning daily and weekly activities that will be fun, safe, and provide opportunities for skill development.
- Preserves quality condition of all supplies, equipment, materials, and cleanliness of site.
- Creates a positive rapport and shared interest with all youth; models relationship-building skills in all interactions.
- Provides opportunities for youth to lead, problem-solve, and make decisions and choices within the program and provides daily opportunities for youth to reflect on and respond to their experiences.
- Provides and welcomes ongoing dialogue with parents and caregivers about their child's needs and progress; connects families to the Y.
- Attends and participates in family nights, program activities, staff meetings, and staff training.
- Performs other duties as assigned.

Commented [AT1]: Similar to bullet 2 (Assists in planning daily and weekly activities that will be fun, safe, and provide opportunities for skill development.). Recommend combining.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to operate objects, tools, and/or controls; reach with hands and arms; talk and hear.
- The employee is occasionally required to climb stairs; balance; stoop, kneel, crouch and/or crawl; lift and/or move 10 pounds.
- Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

ACKNOWLEDGEMENT

The YMCA of Northern Utah reserves the right to change and/or modify the job requirements, responsibilities, and qualifications for this position to meet changing organizational needs. Further, these statements are intended to describe the general nature and level of work involved for this job. This job description is not intended to represent all functions, duties, and responsibilities of the associate holding this job title, or to alter the at-will nature of their employment. I understand and accept that the above description represents our agreements as to the general responsibilities of the job to be performed and in no way is a written or implied contract.

Employee Name

Employee Signature

Date